



# St Swithun's WINCHESTER

ST SWITHUN'S SCHOOL

## ADMISSIONS POLICY

Policy History	
Reviewed and updated	January 2024
Date of next review	September 2024

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### Reviewed by:

Headmistress

Jane Gandee

Date: January 2024

The Education Committee

Julia Eager, Chair

Date: January 2024

### Equal opportunities and (non) discrimination

The school treats every application for admission in a fair and equal way. Each applicant is considered on her ability and aptitude. The school accepts applications from, and admits, students irrespective of disability, race (including nationality, ethnic or national origin), religion or belief (or lack of religion or belief), sexual orientation or special educational needs (SEND).

Parents must inform the school when submitting the registration form of any special circumstances relating to their child which may affect their child's performance in the admissions process and / or ability to participate fully in the education provided by the school. If, after reasonable adjustments have been considered, the school cannot adequately care for their needs, the school will not offer a place to a child with disabilities.

Means-tested awards called bursaries could be available to students who meet the admission criteria, but who are unable to attend St Swithun's due to financial hardship. Details of how to apply for a bursary are available on the school website or from the school office.

### Year 7 entry for pupils **not** attending St Swithun's Prep School

Entrance to the school at Year 7 for candidates in UK schools (and not attending St Swithun's Prep School) is by means of the school's own entry examinations in English and mathematics and by the ISEB's Common Pre-test; both written papers and computer-based tests are taken in November. Candidates should be registered with St Swithun's by 30 September of their Year 6.

Overseas-based candidates should be registered with St Swithun's by 30 September of their Year 6 equivalent. Candidates should sit the ISEB Common Pre-test by 8 November of their Year 6 equivalent. The St Swithun's entry papers, together with the school's English language paper, must be taken on the last Saturday in October at the candidate's nearest British Council.

### Year 7 entry for pupils attending St Swithun's Prep School

Girls attending St Swithun's Prep School who joined the school in Year 4 or earlier are offered a place at St Swithun's Senior School based on their performance in tests and in class and on the head's recommendation. This offer is usually made at the end of Year 5. They are not required to sit St Swithun's entry papers but they are required to sit the ISEB Common Pre-test in November of their Year 6. The data from this is taken into account in organising forms for L4 (Year 7).

Occasionally a girl who joined before the first day of the second half of the summer term in Year 5 but has not quite achieved the necessary standard by the end of Year 5 may need to take the pre-test on a competitive basis in order to secure an offer of a place at St Swithun's Senior School.

Girls who joined St Swithun's Prep School after the first day of the second half of the summer term in Year 5 may receive an offer of a place at the end of Year 5, but it may be that there will not be enough data available for a firm offer of a place to be made. In that case, they would sit the pre-test on a competitive basis and might receive an offer of a place after that.

### Year 9 entry

Entrance to the school at Year 9 is by means of a pre-test (currently the ISEB Common Pre-test) in the autumn of Year 7 for candidates at UK schools. After the pre-test, the girl may be made a firm early offer conditional on achieving at least 60% overall in the Common Entrance exams sat in the June of Year 8, or at least level 7 in the Prep Schools Baccalaureate. Some candidates may be rejected after the pre-test; others, who cannot be made a firm early offer, may be invited to take the school's entry examinations on a competitive basis in the November of Year 8.

We expect all girls to achieve at least 60% overall at Common Entrance (or at least level 7 in the Prep Schools Baccalaureate) and the majority of successful candidates achieve over 70%. However, a girl's previous educational background and level of preparation for the examination will be taken into account as will her head teacher's confidential report. Internal assessments and interviews by heads of department may occasionally form part of the entry process, if they are considered to be in the interests of the candidate.

In some exceptional cases, (for instance the girl has recently been accepted for a school using Common Entrance and known to be of the same academic standing as St Swithun's) the examination requirement may be waived. This is at the discretion of the headmistress.

Overseas-based candidates aiming for an early offer should be registered with St Swithun's by **30 September of their Year 7 equivalent**. Candidates should take the ISEB Pre-test by the third Friday in November. After the pre-test, the girl may be made a firm offer conditional on achieving at least 60% overall in the school's own entry papers which are taken on the last Saturday in October of her Year 8. These exams are in English, mathematics, science and a modern European foreign language if appropriate. The St Swithun's entry papers, together with the school's English language paper, must be taken on the last Saturday in October at the candidate's nearest British Council.

Overseas-candidates who are not aiming for an early offer should be registered with St Swithun's by **30 September of their Year 8 equivalent**. Candidates should take the ISEB Pre-test by the third Friday in November.

13+ Common Entrance candidates, Prep Schools Baccalaureate candidates or overseas-based candidates, who sit the pre-test but do not wish to secure their place by payment of a deposit, may sit the school's own Year 9 entry papers in the November of Year 8 (if in the UK) or on the last Saturday in October at their nearest British Council (if overseas) on a competitive basis.

### Year 12 Entry

For entry into the sixth form at Year 12, girls sit examinations and are interviewed in three of the subjects that they wish to study for A level. UK-based students undertake standardised cognitive ability testing and overseas-based students are required to sit the UK independent Schools' Entry Test (UKiset).

All girls for whom English is not their first language must also take the school's own use-of-English-language paper.

### Late-entry Candidates

There are sometimes places available in year groups other than the main entry points detailed above. Entry at Year 8 or Year 10 is by means of the school's own entrance papers in mathematics, English, science and a modern European foreign language. These papers are taken at the earliest opportunity in the year prior to entry.

In addition, there are occasionally places available at Years 7, 9 or 12 after the main entry deadlines have passed. Candidates at this stage sit the school's own papers in maths, English, (Years 7 and 9) science and a modern European foreign language (Year 9) or prospective A level subjects (Year 12).

### Candidates whose first language is not English

St Swithun's has strict English language entry requirements as we wish to ensure that pupils can fully enjoy all aspects of their time with us.

Year 7 and Year 9 candidates must achieve the appropriate certificated scores in English language as set out in the admissions section of the school's website. The deadline for Year 7 and for Year 9 is 30 September of the year preceding entry; candidates seeking an early offer for a Year 9 place in Year 7 must achieve the appropriate certificated scores by 30 September of Year 7.

Year 12 candidates must achieve an IELTS Academic score of at least 6.5 overall (with compulsory minimum scores in all disciplines) by 30 September of the year preceding entry. It is important that all girls have a sufficient level of written and spoken English to access the curriculum.

Candidates requiring Child Student Visa sponsorship to study in the UK

The school is a Child Student Visa sponsor and is required to report any third party, in the UK or another country, who has helped in the recruitment of international students. The school's policy is to make an annual report to UK Visas and Immigration of any agent to whom it has paid commission in respect of an enrolled international pupil.